

MINUTES of the MEETING of LEAVENHEATH PARISH COUNCIL held on Wednesday 4th March 2020 at 7.30 p.m. at The Village Hall, Leavenheath.

PRESENT: P Mortlock (Chairman), C Morgan, S Whitelaw, D Kingham, R Bellenie, D Hattrell (Clerk), J Finch (County Cllr), L Parker (District Cllr) and 2 members of the public.

PUBLIC FORUM: Nothing was raised.

APOLOGIES: R Cowell

DECLARATION OF INTEREST: None were made.

APPROVAL OF MINUTES OF 5TH FEBRUARY 2020: These were accepted as a true record.

MATTERS ARISING FROM THE MINUTES: Nothing was raised.

UNRESOLVED ITEMS LIST: The outstanding items were discussed as follows: -

1) The Lake Walk - Progress has been chased regularly. However, no further progress had been made since the Golf Club cut back the foliage on Footpath 5. Chase ups are being sent regularly and the flooding in the vicinity has slowed progress.

2) A134 Crossing (Royston Wood/Plough Lane) - J Finch achieved agreement to yellow backed signage subject to the cost of £1250 being met by the Parish Council. The yellow backed signage had been ordered and paid for. J Finch had reported the work was scheduled for 14th February, however, was post-poned.

3) Speed on Stoke Road - J Finch had raised the issues with County Council Engineers previously. They did not see this as priority. J Finch had previously clarified that unless serious accident data show a need, the County Council will not create new speed limits. J Finch agreed to work with D Kingham. D Kingham has received the Police accident information and will liaise with J Finch in this regard.

BABERGH DISTRICT COUNCIL REPORT: L Parker attended and reported that the District Council Budget had been approved. Grants are available under the new housing assistance policy for minor adaptations. Full support to the Citizens Advice Bureau has been committed over the next 3 years. The first phase of improvements to Kingfisher Leisure Centre have completed. Discretionary powers have been given to reduce business rates which the District Council have been using to support local business. L Parker was questioned about the bus situation and the specific plans for Sudbury. C Morgan out-lined some issues experienced at Colchester. L Parker noted these points.

POLICE REPORT: There was no report, however, the Chairman had provided a link showing our crime figures that can be accessed from our website. S Whitelaw reported on the crimes ongoing up to January which are showing on the site which include 4 local reports of anti-social behaviour, public order offence, criminal damage/arson and violence/sexual offence.

SUFFOLK COUNTY COUNCIL REPORT: County Cllr J Finch attended and reported on budget including Children's and Adults Services, Highways and other key services. A Suffolk 2020 fund

will be available for certain projects under carbon reduction and offset, road safety, natural and built environment, innovation and technology themes. The County Council is investing in LED for its lighting stock. Road Closure Fees have been waived for VE75 and VJ day Celebrations. Suffolk Apprenticeships will be promoted on a new website. They are calling for better coordination of offshore wind farm projects. There is a public consultation on plans to build a new centre at Colchester Hospital for orthopaedic surgery such as hip and knee replacements. More Fostering and Adoption Sessions are scheduled. The Bus stop locations on the A134 are being allocated and the next review of the changes is scheduled for the end of April.

NEIGHBOURHOOD PLANNING/ HOUSING NEEDS SURVEY: A positive community meeting on Neighbourhood Planning was reported attracting over 100 people that generated good interaction. An information session was planned with the Consultant for the Steering Committee. Further investigation would be carried out to ensure the traffic survey is carried out in the most efficient and cost effective way.

CORRESPONDENCE: On-going correspondence was discussed. No further actions were agreed.

HIGHWAYS: SLOW marking on Stoke Road was not given priority from County Highways following our report. There was a further accident along Stoke Road. J Finch agreed to investigate.

FINANCE: The Bank Balances as at 4th March are £33015.31 in the Community Account and £15488.97 in the Rate Reward Account making a total of £48504.28.

The Chairman is investigating repairs and replacement of existing litter bins and this was delegated between meetings. The Neighbourhood Planning costs of Consultants introductory visit and a traffic survey were agreed. The most efficient way of carrying out the traffic survey will be considered. It was agreed to support the VE75 Fund Raising Event and to seek on-going information about the costs involved. An Agenda item was agreed for the April Meeting for VE75 Fund Raising Event - **Action Clerk.**

The following were authorised for payment: -

Funds Transfer	480.12	D K Hattrell	Clerk's Salary
Funds Transfer	100.40	Inland Revenue Only	Clerk's Deductions
Funds Transfer	169.13	SCC Pension ACC	Clerk's Pension
Funds Transfer	477.96	Babergh District Council	Bin Empty Charges
Funds Transfer	35.00	Spingold Design & Print	Leaflets - NP
Funds Transfer	27.75	Leavenheath Village Hall	Hire - NP
Funds Transfer	18.00	SALC	GDPR Training
Total	£1308.36		

GDPR: New Data Management and Subject Action Request Policies were produced in conjunction with SALC following the GDPR training. These were circulated to members ahead of the meeting. It was resolved that these policies are approved.

STANDING ORDERS: The new model Standing Orders had been adapted for our requirements by S Whitelaw and circulated ahead of the meeting. D Kingham proposed acceptance of the New Standing Orders. This was seconded by R Bellenie and unanimously carried.

REPORTS FROM ORGANISATIONS AND REPRESENTATIVES : Reports were given from the Village Green, Village Hall and the Footpath Warden. The storage room at the Village Hall was to be re-tiled in April. The Village Hall Deeds were still being located and it was agreed to contact the Solicitors who acted for the Village at the time - **Action All**. The Parish Council and the Village Green Management Committee also need a new Lease. The Footpath Warden's Report is available on the website.

IDEAS TO IMPROVE THE VILLAGE: Prioritisation of maintenance work was agreed as an Agenda item for the April Meeting - **Action Clerk**.

DATE FOR THE ANNUAL PARISH MEETING: The date of 12th May was agreed subject to approval by the Scouts and the Village Hall - **Action Clerk**.

REPORTS AND QUESTIONS FROM CHAIRMAN AND MEMBERS: Nothing was raised.

The meeting closed at **9.20 p.m.**

Planning Meeting on 4th March 2020

The following decision was advised from the Planning Authority:-

A) **DC/19/04671** - Rose Hill Farm, Honey Tye, Leavenheath - Conditions have been approved in relation to Mitigation, Surface Water Management and Agreement of Materials.

B) **DC/20/00158** - 14 Elm Tree Lane, Leavenheath - Planning Permission had been granted for a single storey front extension.

C) **APP/D3505/W/19/3237656** - Land East of 18 Oaklands, Leavenheath. The Appeal against refusal to grant outline planning permission was dismissed.

D) **DC/20/00598** - Rose Hill Farm, Honey Tye, Leavenheath - Condition 17 in relation to foul water drainage had been approved.

The following applications were discussed: -

1) **DC/20/00446** - Application for works to trees subject to Tree Preservation Order BT40 - Crown reduce oak trees by up to 25% at 30 Bramble Way, Leavenheath -
The Tree Wardens investigated and the following response was sent to the Planning Authority: -

"In relation to the above application Leavenheath Parish Council's Tree Wardens have reviewed these oak trees and we agree that a reduction in height and spread is appropriate but both trees should be limited to a 20% reduction rather than 25%."

2) Any other Urgent Planning items: Nothing was raised.