

**MINUTES of the MEETING of LEAVENHEATH PARISH COUNCIL** held on Wednesday 3rd July 2019 at 7.30 p.m. at The Village Hall, Leavenheath.

**PRESENT:** P Mortlock (Chairman), R Cowell, S Whitelaw, D Kingham, D Hattrell (Clerk) and L Parker (District Cllr).

**PUBLIC FORUM:** No public attended.

**APOLOGIES:** C Morgan, R Bellenie and J Finch.

**DECLARATION OF INTEREST:** Nothing was declared.

**APPROVAL OF MINUTES OF 5th JUNE 2019:** These were accepted as a true record.

**MATTERS ARISING FROM THE MINUTES:** Nothing was raised.

**UNRESOLVED ITEMS LIST:** The outstanding items were discussed as follows: -

1) The Lake Walk - Progress was being chased regularly. Activity was previously observed, however, stopped and was being chased again. The Chairman and R Cowell visited the Golf Club to seek an update. The work was close to completion, however, no recent progress observed.

2) A134 Crossing (Royston Wood/Plough Lane) - J Finch achieved agreement to yellow backed signage subject to the cost of around £1250 being met by the Parish Council. This had been agreed and the order is progressing, however, we do not have a completion date at this stage. The landowner has agreed to cut back obstructing gorse. J Finch will be asked for an update - **Action Clerk.**

3) Speed on Stoke Road - J Finch had raised the issues with County Council Engineers. They did not see this as priority. Various factors were discussed including accidents at the location, camber on the bend and increasing traffic volumes due to the Konings expansion plans. It was agreed to continue to monitor and raise concerns. The availability of a crash map was discussed covering the past 20 years, however, not all accidents are reported. D Kingham will continue to monitor and chase progress.

4) Public Open Space path A134 to Maple Way - This path is maintained by Babergh District Council. R Cowell reported rotted wooden sleepers at the A134 entrance. District Cllr L Parker agreed to report. R Cowell sent a photograph to L Parker. L Parker reported and chased progress. He confirmed the sleeper had been made safe ahead of potential replacement at a later date.

**BABERGH DISTRICT COUNCIL REPORT:** District Cllr Lee Parker attended and reported on the Local Plan Consultation starting towards the end of July and ending in September. He offered to meet with the Chairman in his ward or other representative to examine the proposals in more detail. He explained Leavenheath, rather than hinterland as originally discussed, has been divided into 3 hamlets. The pros and cons will need to be considered before putting in a formal response to the Consultation.

**POLICE REPORT:** There was no report, however, P Mortlock had provided a link showing our crime figures that can be accessed from our website. He reported on the crimes during June which are showing on the site which include 2 local reports.

**SUFFOLK COUNTY COUNCIL REPORT:** County Cllr J Finch had sent his apologies and his report outlined plans for Electric Vehicle charging points, 23 bus services not to be funded going forward, a new Museum post being advertised and the emphasis on Mental Health in Suffolk. He covered the start of his civic duties as Chairman and his plans for a Suffolk Youth Choir.

**NEIGHBOURHOOD PLANNING/ HOUSING NEEDS SURVEY:** D Kingham confirmed the recent meeting went well with 10 - 15 people forming the working party to take this forward. The next meeting in mid July was to agree roles. He reported on a positive start and he is happy to remain the link with the Parish Council. It was agreed for the Clerk to make enquiries with Dave Crimmin the Clerk to Parishes including Great Waldingfield and Little Cornard on the banking arrangements for Neighbourhood Planning - **Action Clerk.**

**CORRESPONDENCE:** On-going correspondence was discussed and it was agreed not to provide goal posts on the Village Green and the Chairman communicated to the enquirer between meetings.

**HIGHWAYS: including SELF HELP**

It was agreed to defer the Self Help discussion. It was agreed to report on-line the pot hole in Stoke Road - **Action Clerk.** D Kingham volunteered to cut back the encroaching vegetation on the Stoke Road side of the path leading from there to Oaklands. This was agreed with thanks - **Action D Kingham.** It was agreed to include an Agenda item of the visibility exiting the High Road onto the A134 - **Action Clerk.**

**FINANCE:** The Bank Balances as at 3rd July are £34922.57 in the Community Account and £15448.58 in the Rate Reward Account making a total of £50371.15. On-line payment access has now been given to Sally Whitelaw, Rachel Bellenie and the Clerk. This is yet to be tested.

**The following were authorised for payment: -**

|                |        |                          |                        |
|----------------|--------|--------------------------|------------------------|
| Funds Transfer | 605.00 | Stoke by Nayland Club    | Village Green Mainten. |
| Funds Transfer | 483.99 | D K Hattrell             | Clerk's Salary         |
| Funds Transfer | 100.40 | Inland Revenue Only      | Clerk's Deductions     |
| Funds Transfer | 169.13 | SCC Pension ACC          | Clerk's Pension        |
| Funds Transfer | 48.00  | Leavenheath Village Hall | Hall Hire              |
| Funds Transfer | 30.00  | Helmsman Services        | DSE Assessment         |
| Funds Transfer | 9.00   | Leavenheath Village Hall | Neighbourhd Plan expe  |
| Funds Transfer | 0.62   | Top Marques Direct       | Spreadsheet printing   |

**Total** **£1446.14**

**REPORTS FROM ORGANISATIONS AND REPRESENTATIVES :** Reports were given from the Village Green, Village Hall and on the Tree Wardens. Ladybirds are looking for a replacement member of staff and next month's digital cinema's file is Mary Poppins Returns. The Tree Warden's have cut low branches from a Village Green tree which were obstructing the pathway. Whilst others need similar attention and system for disposing of the arisings will need to be agreed with the Village Green Committee ahead of further work. A Royston Wood tree is in need of attention. In relation to the Village Green, the mound was reported to now be in a manageable state.

**IDEAS TO IMPROVE THE VILLAGE:** Nothing was raised.

**REPORTS AND QUESTIONS FROM CHAIRMAN AND MEMBERS:** The new Wildlife bench will be in place soon. There was a delay with the dog bin order due to personnel changes at the suppliers. R Cowell sent his apologies for the August Meeting.

The meeting closed at **9.15 p.m.**

**Planning Meeting on 3rd July 2019**

*The following decision was advised from the Planning Authority:-*

**DC/19/02702** - 2 Eglantine Way, Leavenheath - Single storey rear extension, erection of front infill extension and conversion of garage. Planning Permission had been Granted. There were No Objections.

The following applications were discussed: -

- 1) **DC/19/02604** - Sunset House, Nayland Road - single storey rear and side extension to house swimming pool - This was considered between meetings. There were **No Objections**.
- 2) **DC/19/02817** - Rose Hill Farm, Honey Tye - Application for agricultural workers dwelling, cattle shed, hay barn, workshop and machinery store with new vehicular access via Cawley Road. It was agreed for the Planning Group to respond ahead of the deadline.
- 3) **DC/19/02815** - Land East Of, 18 Oaklands - Application for new dwelling. S Whitelaw declared an interest. The Planning Group will respond ahead of the deadline.
- 4) **DC/19/02934** - Vine Cott, Harrow Street - Single storey rear extension and conversion of garage to additional living accommodation. This was discussed, however, it was still to be finalised and the Planning Group will respond ahead of the deadline.
- 5) **DC/19/02832** - Leavenheath Farmhouse, Locks Lane - Replacement dwelling. A letter was read from the applicant out-lining the reasons for the application. A response is still to be finalised and the Planning Group will respond ahead of the deadline.
- 6) **Other urgent Planning Matters:** L Parker was asked to investigate the up to date position regarding the application at The former Lion Public House - **Action L Parker**.