

MINUTES of the MEETING of LEAVENHEATH PARISH COUNCIL held on Wednesday 4th April 2018 at 7.30 p.m. at The Village Hall, Leavenheath.

PRESENT: B Sadler (Chaired the Meeting), H Bonnar, C Morgan, P Mortlock, R Bellenie, D Hattrell (Clerk), J Finch (County Cllr) and 2 members of the public.

PUBLIC FORUM: Nothing was raised until later in the meeting. At that stage, the Tree Warden gave his report which included work to a maple tree in Rowans Way, tree application from 13 Mayfield and the discussions regarding landownership of the overgrown hedge next to Footpath 13.

APOLOGIES: B Rowe, R Cowell, S Whitelaw, D Kingham and District Cllr J Jenkins

DECLARATION OF INTEREST: Nothing was declared.

APPROVAL OF MINUTES OF 7TH MARCH 2018: These were accepted as a true record

MATTERS ARISING FROM THE MINUTES: B Sadler confirmed he attended the meeting in Nayland in relation to the bridleway surfacing for building works at Beacham's Farm. He felt the meeting was useful, however, the questioning was cut short. P Mortlock gave an update on the noticeboard purchases.

UNRESOLVED ITEMS LIST: The outstanding items were discussed as follows: -

- 1) The Lake Walk - R Cowell had reported that the Golf Club are hoping to have the work completed by late Spring
- 2) Community Speedwatch - It was agreed to invite the Police Representative to the Annual Parish Meeting on 29th May 2018 - an invite had been issued. No responses had been received from the original volunteers.
- 3) Notice board at Honey Tye - P Mortlock and R Bellenie had received quotes which were discussed and approval to proceed was agreed - **Action P Mortlock.**
- 4) A134 Crossing - Royston Wood/Plough Lane - members had observed some progress but the changes are still not complete and no communication has been forthcoming. A chase up had been issued as agreed. It was agreed to discuss again next month.
- 5) Church Path Ditch - a response had been received observing that they did not share our views on the flood risk and requested further information. This item was scheduled to be discussed under the Correspondence Agenda item. It was agreed to issue a written response with details of the property at risk and asking them to investigate - **Action Clerk.**
- 6) Public Open Space clearance - this has been reported to the District Council and action was awaited. A chase up had been issued as agreed. Cllr Jenkins had agreed to chase, however, no further information had been forthcoming to date - **Action J Jenkins.**

BABERGH DISTRICT COUNCIL REPORT: District Cllr J Jenkins had sent her apologies and had provided a report confirming the new leader John Ward is putting his cabinet in place. He has created 2 new positions. One is for communications and the other is for organisational delivery. Within the near future they are hoping to hold a public consultation in relation to the former Headquarters in Hadleigh. At the Annual Meeting at the end of May the Chairman, Vice Chairman and the various Committees will be put in place.

POLICE REPORT: There was no report, however, P Mortlock had provided a link showing our crime figures that can be accessed from our website. The March 2018 figures were currently showing with 1 crime in the Parish which was a vehicle crime at the Golf Club. A recent information email has shown the change of strategy for the Police. A further Shop raid had occurred, this time at Horkesley Post Office.

SUFFOLK COUNTY COUNCIL REPORT: County Cllr J Finch had provided a report ahead of the meeting covering the appointment of their new Chief Executive, Nicola Beach. She will start in the summer. The Highways reporting tool is now well used and the team are prioritising the high volume of issues reported. In respect of Broadband they have contractual plans in place to achieve 98% coverage during 2020. Cllr J Finch asked for phone numbers to be passed to him should residents experience lack of fast broadband coverage at their home addresses.

CORRESPONDENCE: The Clerk went through the latest items of correspondence. The invite from our MP for a representative to attend a meeting in Hadleigh on the subject of Neighbourhood Planning was read to the meeting. It was believed D Kingham may wish to attend. P Mortlock confirmed he may be able to attend if D Kingham is not available. This was to be confirmed to the Clerk to enable her to book a place.

HIGHWAYS: P Mortlock confirmed he completed the Self Help Consultation on-line based on the views expressed at last meeting.

FINANCE: The bank balances as at 3rd April 2018 were **£30256.14** in the Community Account, **£15379.51** in the Reserve Account making a total of **£45635.65**. Agenda items of "**Data Protection Changes**" and "**On-line Payments**" were agreed for the May Meeting - **Action Clerk**. The Clerk out-lined the information she gained on the subject of Data Protection at the recent Clerk's Information Session. It was also agreed to make the payments via telephone transfer for this month and the next in the absence of the Chairman as signatory for these Meetings.

The following were authorised for payment: -

Telephone Tr	408.27	D K Hattrell	Clerks Salary
Telephone Tr	95.40	Inland Revenue Only	Clerk's Deductions
Telephone Tr	160.76	SCC Pension ACC	Clerk's Pension
Telephone Tr	100.00	Suffolk Cloud	Web hosting
Telephone Tr	12.80	SALC	Training
Payments approved between Meetings: -			
Telephone Tr	250.00	E D Corkhill	Open Space Barrier
Telephone Tr	150.00	D C Tree Services	Tree Surgery V/Green
Total	£1127.23		

NEW STANDING ORDERS: The new Standing Orders adapted by the working group were approved for adoption effective from the March meeting with the exception of item 19 - Staff Matters. The wording of item 19 was discussed as members had had a month to consider the wording. The working group had reviewed the wording and had produced a version they are now recommending. C Morgan agreed to circulate this wording and this will form an Agenda item for the May Meeting to agree whether this will be substituted - **Action C Morgan and Clerk**.

REPORTS FROM ORGANISATIONS AND REPRESENTATIVES : Reports were given from the Village Green, Village Hall and Footpath Warden. The first cut had taken place at the Village Green and attention is being given to the play tunnel and benches. P Mortlock shared the research and options in this respect. There hadn't been a recent meeting at the Village Hall and a report was available on the website from our Footpath Warden.

IDEAS TO IMPROVE THE VILLAGE: Consideration is still being given to a Village Litter Pick with the equipment from Babergh District Council.

REPORTS AND QUESTIONS FROM CHAIRMAN AND MEMBERS: The bollard on Kingsland Lane had been impacted but was still in place. P Mortlock spoke of a forthcoming early walk at Rowley Wood in early May.

The meeting closed at **8.54 p.m.**

The following decisions were confirmed by the Planning Authority: -

DC/17/06254 - The Lion Public House - The application for change of use had been withdrawn

The following were discussed:-

1) **DC/18/00483** - 94 High Road, Leavenheath - This application for a shed was considered between meetings to comply with the deadline. Concerns had been forwarded to the Planning Authority regarding the proposed position close to the boundary, the impact on the neighbours and the water run-off.

2) **DC/18/00915** - 32 Bramble Way, Leavenheath - the amendment to the tile in respect of the application to demolish conservatory and erect a single storey rear extension was considered between meetings. There were no objections.

3) **DC/18/00971** - 13 Mayfield, Leavenheath - this application to reduce protected oaks was discussed between meetings to comply with the deadline. The Tree Wardens were content to a reduction of up to 6 meters provided the upper and lateral branches were cut back to reshape the tree to its original form.

4) A progress report was given on the updating of the **2011 Planning Priorities Document**. A new draft document was produced between meetings and circulated. It was noted D Kingham has been forwarded suggested amendments which he was incorporating. It was agreed to include as a May Agenda Item to consider the next step - **Action Clerk**.