

MINUTES of the MEETING of LEAVENHEATH PARISH COUNCIL held on Wednesday 1st November 2017 at 7.30 p.m. at The Village Hall, Leavenheath.

PRESENT: B Rowe (Chairman), B Sadler, P Mortlock, C Morgan, R Cowell, D Hattrell (Clerk), and 2 members of the public.

PUBLIC FORUM: An issue was raised regarding dog fouling on the pavement along the High Road.

APOLOGIES: H Bonnar, J Finch and J Jenkins.

CO-OPTION OF MEMBERS: Interviews had been carried out ahead of the meeting. Sally Whitelaw and Rachel Bellenie were invited to join the Parish Council. They accepted and joined the meeting immediately. The Declaration of Acceptance of Office forms were duly completed. There is a further applicant for the remaining Vacancy who unfortunately was unable to attend. It was therefore delegated to the Chairman to interview the applicant between meetings and if successful he was to be invited to join with immediate effect - **Action Chairman**. Contacts in LSPN and on the website were to be updated accordingly.

DECLARATION OF INTEREST: Nothing was declared.

APPROVAL OF MINUTES OF 4TH OCTOBER 2017: These were accepted as a true record.

MATTERS ARISING FROM THE MINUTES: The Chairman had followed up the broken wooden barrier between Wrights Way and Sweet Briar Close. It was necessary to replace as planted bulbs may be damaged in its absence. It was agreed for P Mortlock to seek a quote. Re-conditioned plastic was suggested as an option for durability - **Action P Mortlock**. The web hosting transfer went ahead and it was agreed for all to forward up to date photos to P Mortlock to upload - **Action All**. It was agreed for P Mortlock to attend further training in respect of the website - **Action P Mortlock**. It was agreed for the Clerk to follow up the issue raised on Footpath 5 with Boxford Suffolk Farms - **Action Clerk**.

UNRESOLVED ITEMS LIST: The outstanding items were discussed as follows: -

- 1) The Lake Walk
- 2) Community Speedwatch - some literature was placed in the circulation envelope on this subject.
- 3) Parcels of Land transferred from Beehive Estate - was to be discussed under the Agenda item.
- 4) Noticeboard at Honey Tye
- 5) A134 Crossing - Royston Wood/Plough Lane - the Clerk had chased Paul Gant who was speaking to the officer concerned.
- 6) Church Path Ditch - was to be discussed under the Agenda item.

BABERGH DISTRICT COUNCIL REPORT: District Cllr J Jenkins was unable to attend however the Chairman reported on 3 items on her behalf. These included the move to Endeavour House, the Boundary Commission's report and the challenges of budget setting.

POLICE REPORT: There was no report, however, P Mortlock had provided a link showing our crime figures that can be accessed from our website. P Mortlock reported on the August crimes which are now showing on the website.

SUFFOLK COUNTY COUNCIL REPORT: County Cllr J Finch was unable to attend due to sickness absence and no report was provided.

CORRESPONDENCE: The report had been issued ahead of the meeting and key areas were discussed.

HIGHWAYS: C Jackson was thanked for cutting back branches on the High Road/Locks Lane junction. It was agreed for the Clerk to contact the bus company (Chambers) to ask about re-locating the bus pick up point to the gates of the Village Green. This is the bus for Nayland Primary School children - **Action Clerk**. Information was circulated to members regarding the traffic calming SID device.

FINANCE: The bank balances as at 31st October 2017 were **£34622.26** in the Community Account, **£15360.23** in the Reserve Account making a total of **£49982.49**. P Mortlock thanked the Parish Council for continuing financial support to the Village Green. The Internal Audit Action Plan will form an Agenda item at the January Meeting - **Action Clerk**.

The following were authorised for payment: -

1475	418.27	D K Hattrell	Clerks Salary
1476	95.40	Inland Revenue Only	Clerk's deductions
1477	160.76	SCC - Pension ACC	Clerk's Pension
1478	330.00	Stoke by Nayland Club	Village Green
1479	126.00	Anglia Inspection Services	Playgd Inspection
Total	£1130.43		

CHURCH PATH DITCH: R Cowell explained that the Land Registry documentation suggests the owner should maintain. The owner is Iconfair. Iconfair had requested further information and photographs. It was agreed for R Cowell to draft a suitable response referring to the available evidence - **Action R Cowell**.

PARCELS OF LAND: In respect of the parcels of land transferred from Beehive Estate - it was agreed to include as an Agenda item for December and the Clerk will bring some paperwork from the time of transfer - **Action Clerk**.

REPORTS FROM ORGANISATIONS AND REPRESENTATIVES : Reports were given from the Village Green, Village Hall, and Tree Warden. It was agreed to consider a Tree Surgeons quote and advice regarding the trees between Wrights Way and the Village Green. This will form an Agenda item at the December Meeting - **Action Clerk**. The Village Green have received the Playground Safety Report and were considering necessary action in respect of the ramp.

IDEAS TO IMPROVE THE VILLAGE: Investigation continues in respect of mobile shops - **Action R Cowell**.

REPORTS AND QUESTIONS FROM CHAIRMAN AND MEMBERS: Nothing was raised requiring action. The Chairman reported that the Defibrillator Training had been post-poned. P Mortlock updated members on progress regarding the transfer in web hosting.

The meeting closed at **9.15 p.m.**

Planning Meeting on 1st November 2017

The following decisions were confirmed by the Planning Authority: -

A) DC/17/04405 - Bramble House, 5 Kingsland Lane, Leavenheath - Permission had been Granted for a single storey link extension.

B) DC/17/03772 - Land West of Keebles Barn - The Decision Notice had been received, however, the document would not open ahead of the meeting. ** Permission had been Granted.

The following applications were discussed:-

1) DC/17/04402 - Beachams Farm, Cock Street, Leavenheath - This application was discussed at the previous meeting. P Mortlock had issued a response between meetings as agreed. The Parish Council had **strongly objected**.

2) DC/17/05305 - 32 Bramble Way, Leavenheath - The Parish Council had **No Objections** to this application to demolish a conservatory and erect a single storey rear extension. A response was sent between meetings to comply with the deadline.

3) Babergh & Mid Suffolk Joint Local Plan Consultation - A detailed discussion took place and the Chairman had prepared a potential response to Question 78 relating to potential land for development in the Village. A response was agreed explaining the unsuitability of the allocation under site SS0587 in the Plan - **Action Clerk to reply on-line**