

**MINUTES of the MEETING of LEAVENHEATH PARISH COUNCIL** held on Wednesday 4th January 2017 at 7.30 p.m. at The Village Hall, Leavenheath.

**PRESENT:** B Sadler (Chaired the Meeting), P Mortlock, H Bonnar, C Morgan, C Jackson, R Cowell and D Hattrell (Clerk).

**APOLOGIES:** B Rowe, J Jenkins (District Cllr) and J Finch (County Cllr).

**PUBLIC FORUM:** There were no members of the public at the Meeting.

**DECLARATION OF INTEREST:** Nothing was declared.

**APPROVAL OF MINUTES OF 7TH DECEMBER 2016:** These were accepted as a true record.

**MATTERS ARISING FROM THE MINUTES:** It was agreed in the new style Minutes to refer to the report from J Finch (County Cllr) but not to paste it across as these lengthy reports seem disproportionate to the remainder of the Minutes - **Action Clerk.**

**BABERGH DISTRICT COUNCIL REPORT:** District Cllr J Jenkins was unable to attend, however, had sent a written report. The in house Project Team is on course for the move to Endeavour house to begin around May 2017 and they are looking in Sudbury for a sub office which is progressing well. At the December 2016 Council meeting it was agreed in principle to move into a Leader Cabinet Model at their Annual Meeting in April 2017. Both Assington and Leavenheath are supporting the work that James Finch is doing regarding speed limits on the A134.

**POLICE REPORT:** There was no report.

**SUFFOLK COUNTY COUNCIL REPORT:** County Councillor J Finch was unable to attend and no report was provided.

**CORRESPONDENCE:** The report had been issued ahead of the meeting and key areas were discussed. P Mortlock has followed up with a potential contractor listed in the correspondence report.

**HIGHWAYS:** Members confirmed they were awaiting a progress report from J Finch in relation to the A134 crossing. It was agreed to seek volunteers for Community Speed Watch via a Public Notice in LSPN - **Action Clerk.**

**FINANCE:** The bank balances as at 4th January 2017 were **£25613.39** in the Community Account, **£15331.64** in the Reserve Account making a total of **£40945.03**. H Bonnar proposed an increase to the Precept by 2% as far as residents are concerned. This was seconded by C Jackson and unanimously carried. The Precept form was duly completed and signed. H Bonnar agreed to make enquiries about potential improved interest rates. Members approved the cost of plant hire and materials to install post at church path/A134. This task was delegated to P Mortlock between meetings - **Action P Mortlock.**

**The following were authorised for payment: -**

1428	425.27	D K Hattrell	Clerk's Salary
1429	94.40	Inland Revenue	Clerk's ddtns & ERS NIC

1430                      155.12                      SCC - Pension ACC                      Clerk's Pension

**Total                      £674.79**

**REPORTS FROM ORGANISATIONS AND REPRESENTATIVES :** Reports were given from the Village Hall, Village Green and the Tree Wardens. No resolutions were passed in relation to these headings.

**RESERVING POLICY:** It was agreed to forward details of an example of a valid reserving policy via email - **Action Clerk**. It is to be included as an Agenda item for the February Meeting - **Action Clerk**.

**CHURCH PATH DITCH:** It was agreed to issue the letter to the landowner discussed at last meeting as soon as R Cowell and P Mortlock have completed the draft - **Action Clerk**.

**IDEAS TO IMPROVE THE VILLAGE:** Pavements in the village are still in a poor state despite reports on-line to County Highways. It was agreed to identify problem areas for discussion with J Finch at the next opportunity - **Action All**.

**REPORTS AND QUESTIONS FROM CHAIRMAN AND MEMBERS:** It was agreed to get the authorities to re-inspect the wall along the High Road between The Village Green and Wrights Way - **Action Clerk**. R Cowell reported on-going progress with the Lakeside path at the Golf Club. It was agreed for R Cowell to explore funding opportunities in this regard - **Action R Cowell**.

**The meeting closed at 8.50 p.m.**

**The following information was advised from the Planning Authority:-**

The application for new entrance gates and wall at Woodbarn Farm, Nayland Road had been withdrawn - **B/16/01418**