

Leavenheath Parish Council
12 Doughton Road, Kelvedon, Colchester CO5 9RR
Tel: 01376 425744 Email: Clerk@leavenheath-pc.gov.uk

AGENDA and SUMMONS

For the **MEETING** of the **PARISH COUNCIL**

To be held on Wednesday 17th September 2025 at **7.00 p.m**
at Leavenheath Village Hall and by Video Conferencing.

Before the start of the meeting there will be a public forum allowing Parishioners 3 minutes per person to speak.

Please email the Clerk if you would like a video link. Any requests should be received by 1.00 p.m. on the day of the meeting.

Detailed Minutes will be available as usual.

1. Apologies
2. Declaration of Interest by Councillors
3. Minutes of 2nd July 2025
4. Matters Arising from the Minutes
5. Updates from the Community, Organisations and Wardens.
Reports would be appreciated ahead of the meeting.
6. Babergh District Council Report
7. Suffolk County Council Report
8. Village Green - Play Area residual monies and inspection and maintenance going forward. Wildlife concern regarding net.
9. Highways – A134 hedge trees quote
10. Planning – Report on Decisions from the Planning Authority. Report on observations to change of use from Community Shop to Class E at Hare and Hounds, Harrow Street. Traffic control measures for Bramford to Twinstead works. Works to protected tree application at 19 Elm Tree Lane. Any progress in relation to updating Leavenheath Neighbourhood Plan in view of new targets. Any other urgent Planning items.
11. Leavenheath Events – Request by L/Events to fund new defibrillator cabinet. Bingo budget. Review item for after the meeting – summary provided.
12. Correspondence
13. Finance – Report on bank balances and pre-agreed payments. Review of Asset Register. Review of Risk Management Policy. Internal Audit Report. Review of effectiveness of Internal Audit and appointment of Auditors. Any other urgent financial matters.
14. Ideas to improve the Village
15. Maintenance of Village Assets
16. Reports and questions from Chair and Members
17. The next PC Meeting is scheduled for 5th November 2025.

Debbie Hattrell - Clerk to Council