

Leavenheath Parish Council

12 Doughton Road, Kelvedon, Colchester CO5 9RR
Tel: 01376 425744 Email: Clerk@leavenheath-pc.gov.uk

AGENDA and SUMMONS

For the **ANNUAL MEETING** of the **PARISH COUNCIL**
To be held on Tuesday 26th May 2026 at 8.30 p.m.
following the Annual Parish Meeting
at Leavenheath Village Hall.

Before the start of the meeting there will be a public forum allowing Parishioners 3 minutes per person to speak. Detailed Minutes will be available as usual.

1. Election of Chair and Declaration of Acceptance of Office.
2. Election of Vice Chair.
3. Apologies
4. Declaration of Interest by Councillors
5. Minutes of 4th March 2026
6. Matters Arising from the Minutes
7. Any urgent updates – defer normal business and appointment of representatives until the next Meeting.
8. Planning – Report on Decisions from the Planning Authority. Report on observations to listed building application at Thomsons Farm, Cock Street and further applic. at same address for solar panels on roof of barns. Report on further re-consultations at 30 Edies Lane. Report on protected tree applic. at Oak Cottage, Breach Grove, Kingsland Lane. Any other urgent Planning items.
9. Finance – Report on bank balances. Consider the following: -
 - End of Year Accounts and Annual Governance and Accountability Return for approval for 2025-26 Year
 - Internal Audit letter of engagement
 - CIL Return 2025-26
 - Any other urgent financial matters.
10. Reports and questions from Chair and Members including any urgent matters to be considered ahead of next Meeting which is on 1st July 2026.

Debbie Hattrell - Clerk to Council